Claire Youk

Fairfax, VA · law@claireyouk.com · linkedin.com/in/claireyouk · claireyouk.com

Political Science student at UC Santa Barbara, pre-law. Available for a paid summer internship in Northern Virginia / Washington, DC, July through September 2027.

EXPERIENCE

Utopia Models, Inc. November 2026 – Present
Legal & Compliance Associate (part-time, remote)
- Supports contract review: reads client, vendor and service agreements and summarizes key terms, obligations and renewal dates
- Researches compliance requirements (business registration, privacy, consumer and employment rules) and writes short plain-language briefs
- Keeps the company's legal filings calendar and a register of vendor terms and subscription agreements

Fairfax County Public Schools, Student Advisory Council August 2025 – June 2026
Student Representative, Chantilly High School · Fairfax, VA
- Selected as 1 of 3 students to represent Chantilly High School's student body of 3,000+ at the county level
- Researched student challenges in monthly council meetings and presented student concerns and policy feedback to school board representatives and the FCPS Superintendent, on policies affecting 181,000+ students

Chantilly High School, Student Government Association August 2024 – June 2026
Leadership Executive Board · Fairfax, VA
- Led classes of 50+ students in planning and running school-wide events for a school of 3,000+
- Coordinated scheduling, budgets, supplies and volunteers with administrators and staff; advocated for students to the principal
- Recruited 70+ aspiring student leaders into the leadership program

Encore Performers August 2024 – February 2026
Social Media Marketing Manager · Nonprofit performing arts
- Ran the nonprofit's Instagram and four other platforms (6,480+ followers): 500,000+ interactions, 100,000+ viewers and six viral posts

Encore Performers Since June 2019
Teaching Assistant, Junior Demonstrator to Senior Teacher · Nonprofit performing arts
- Taught 130+ students ages 3–14; led choreography and trained 60+ children into advanced classes

EDUCATION

University of California, Santa Barbara
B.A. Political Science, expected June 2030
Coursework: Intro to Comparative Government (POL S 6), Law in Everyday Life (RG ST 37)

Northern Virginia Community College
Dual enrollment, 2023 – 2026 · GPA 4.0
College Composition (ENG 111/112), Intermediate Spanish (SPA 201/202)

Chantilly High School
Diploma, 2026 · GPA 4.0
AP U.S. Government & Politics (4), AP U.S. History (5), AP World History (4)

LEADERSHIP AND INVOLVEMENT

Kappa Alpha Pi, Pre-Law & Government Professional Fraternity September 2026 – Present
Founding class, UC Santa Barbara chapter
- Weekly meetings, events with local legal professionals and organizations, community service

Kappa Kappa Gamma October 2026 – Present
Active Member, UC Santa Barbara
- Chapter philanthropy supporting mental health and eating-disorder awareness

Encore Theatrical Arts Project July 2022 – Present
Company Member
- One of 25 dancers in a selective company performing pre-Broadway community shows: 65 shows (33 sold out), about $45,000 raised per year, 1,000+ service hours

HONORS, CERTIFICATES AND SKILLS

- AP Scholar with Distinction; National Honor Society; Spanish Honor Society; Dance Honor Society; 1st Place, Chantilly High School Science Fair; Georgetown University Pre-College Marketing Preparation Course (certificate)
- Languages: English; Spanish (intermediate, college level)
- Skills: Legal and policy research, public speaking, writing, event planning, team leadership, social media. Interests: Constitutional law, local government, politics